

PKT Enterprises'

2015

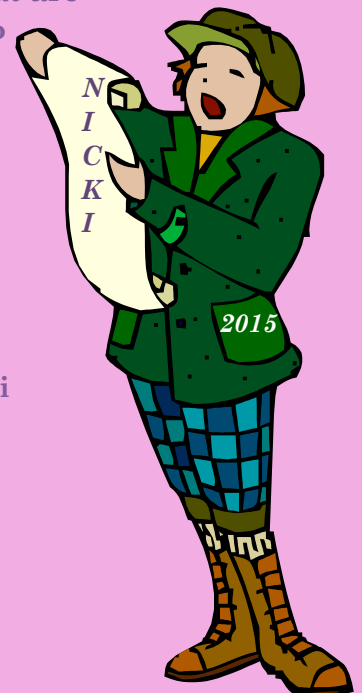
Non-Management

Employee of the Year

~Nicola Opine~

PKT would like to recognize and thank Nicki for going above and beyond in the following ways:

- ◆ Nicki always shows cooperation, teamwork, and enthusiasm for her job
- ◆ Nicki takes ownership over the Brown House and has always done that, even before the promotion
- ◆ Nicki researches activities that are specific to each of the clients
- ◆ Nicki has taken clothing or jackets home and done repairs to them
- ◆ Nicki has made an effort to make the Brown House a “home” by taking pictures of the clients and printing them and hanging them throughout the house
- ◆ Nicki has offered good insight on how to improve life for the guys at the Brown House
- ◆ Nicki looks into concerts, festivals and carnivals that are nearby and has brought the guys at Brown House to several of these events
- ◆ Nicki is always flexible and willing to move her schedule around to help others
- ◆ Nicki is SO generous and loving to the clients
- ◆ Everyone knows that the clients are in good hands and that there is nothing to worry about when Nicki is around!



CONGRATULATIONS!
THANK YOU!
~Nicola Opine~
Winner of \$500.00

Unabridged compilation of submitted comments:

“ Nicki always responds when there is a need and has always been helpful with taking on additional responsibilities. She manages Brown House and keeps everything running smoothly. She understands all of her job responsibilities and consistently shows that she has outstanding knowledge of her position. Nicki always shows cooperation, teamwork, and enthusiasm for her job. She is very respectful of all the guys at Brown House and has made great efforts to make sure that they are doing the things that they enjoy. Nicki is a very responsible staff. There are never any issues with her attendance and she is always flexible and creative when it comes to the schedule. Nicki will always help come up with a solution when there is a problem at Brown House as she has a great deal of knowledge of the ins and outs of the house. Nicki has done a great job at keeping person centered and has shown that in all she does with the gentleman from the Brown House. Nicki is organized, whenever she has come to the office or has requested items or even little questions she has everything written down so she does not forget something. Nicki's documentation is always thorough and includes information that is pertinent and accurate. Nicki has been seen at the office, she is always professional and listens. Nicki is respectful when she doesn't agree with something and takes constructive criticism very well. Nicki is great at talking to family members and teams, at annual meetings her name oftentimes comes up and the teams and families appreciate everything she does. Nicki takes ownership over the Brown House and has always done that, even before the promotion to APM. Nicki takes pride in her work and wants to give the guys the best. Nicki researches activities that are specific to each of the clients. Nicki has taken clients clothing or jackets home and done repairs to them. She has made an effort to make the Brown House a "home" by taking pictures of the clients and printing them and hanging them throughout the house. She has a high standard of how staff should work with the Brown House and she ensures that she holds people to that standard. She does an excellent job at coaching and training to ensure people are given the tools they need. Nicki has previously been Employee of the Month. Nicki's name oftentimes comes up at the office when talking about how we want ALL of our staff to be. Nicki does an excellent job ensuring that the Brown House clients get as many opportunities as possible. She has ensured that clients have been able to go to concerts they have expressed interest in. She has also been observed engaging in trainings and asking good questions which has benefitted herself and peers. Nicki has helped out peers with open shifts. Nicki has attended trainings and other necessary meetings on a regular basis to ensure she is up to date on the happenings at PKT and with the clients she serves. Nicki has offered good insight on how to improve life for the guys at the Brown House. Nicki always can be trusted and reliable in taking the best care of the clients as much as possible! She looks into concerts, festivals and carnivals that are nearby and has brought the guys at Brown to several of these events! Nicki has introduced JaRa to concerts and now he loves going and they will go more often! I always tell Nicki she does an amazing job, as do several others. She is always contributing her talents to help out the clients. She is a great cook, gardener and helps RM with his huge fish tank. Not everyone can do that. She is also willing to pick up extra shifts at other houses. She is always looking for a way to help out. She is SO generous and loving to the clients. If only more people were like Nicki! Nicki always respects her staff and they will in turn, respect her too. She always get the job fully done. She keeps Brown House SO clean all the time and makes it nice and homey for the guys to live in. Her staff listen to her and come to her with questions, knowing she will know the answer. She is definitely a team builder and writes purple sheets for all staff to build them up together. She encourages them to do the same thing. Nicki is always on time or early. Her documentation is flawless. She knows the ins and outs of the client's programs. She is creative with getting shifts covered and making things work when we have been in times of need. She is always flexible and willing to move her schedule around to help others. Nicki is self motivated and works well. She needs little supervision to do her job well. Everyone knows that the clients are in good hands and that there is nothing to worry about when Nicki is around. ”