



PKT ENTERPRISES
514 2nd Street SE, Suite 200
Minneapolis, MN 55414

Phone: 612-788-3998
Web Site: www.PKTEnterprises.com

CHANGE OF NAME/ADDRESS
INFORMATION FORM

Name: _____ Effective Date: _____

New Name: _____
(Name changes must be accompanied by matching social security card)

New Address: _____

City: _____ State: _____ Zip: _____

New Phone Number: _____ (Home) _____ (Cell)

Permanent Address (if different from above): _____

City: _____ State: _____ Zip: _____

New Email: _____

Signature: _____ Date: _____

Please complete and send to: PKT Enterprises, 514 2nd Street SE, Suite 200, Minneapolis, MN 55414

For Office Use Only

HR Processed _____
Payroll Processed _____
Financial Processed _____